

DocuSage Terms of Service

By using our add-in and services, you agree to be bound by the following terms and conditions ("Terms of Service"). These Terms of Service govern your access to and use of the DocuSage add-in, services, and any content, functionality, and features offered on or through our website and add-in (collectively, the "Services"). Please read these Terms of Service carefully before using the Services.

1. **Acceptance of Terms:** By accessing or using the Services, you agree to be bound by these Terms of Service. If you do not agree to these terms, please do not access or use the Services. We reserve the right to update or modify these Terms of Service at any time and will notify you of any significant changes. Your continued use of the Services following any changes to the Terms of Service constitutes your acceptance of those changes.

2. **Eligibility:** You must be at least 18 years of age to use the Services. By accessing or using the Services, you represent and warrant that you meet this age requirement and have the legal capacity to enter into a binding contract with us.

3. **License Grant:** Subject to your compliance with these Terms of Service, we grant you a limited, non-exclusive, non-transferable, non-sublicensable license to access and use the Services for your personal or internal business purposes. You agree not to use the Services for any other purpose or in any manner that is prohibited by these Terms of Service.

4. **Restrictions on Use:** You agree not to (a) reproduce, copy, distribute, modify, create derivative works from, publicly display, or publicly perform the Services or any content or materials obtained through the Services, without our express written permission; (b) reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code or underlying ideas or algorithms of the Services; (c) rent, lease, sublicense, or otherwise transfer any rights in the Services; (d) remove any proprietary notices or labels from the Services; or (e) use the Services in any manner that could damage, disable, overburden, or impair our servers or networks, or interfere with any other user's use and enjoyment of the Services.

5. **User Content:** You are solely responsible for any content, data, or information that you create, transmit, or display while using the Services ("User Content"). You represent and warrant that you have all necessary rights to use, share, and submit User Content to the Services, and that your User Content does not infringe or violate the rights of any third party, including but not limited to intellectual property rights, privacy rights, or any applicable laws or regulations.

6. **Termination:** We reserve the right, in our sole discretion, to terminate your access to the Services or any portion thereof at any time, without notice, for any reason, including but not limited to your violation of these Terms of Service.

7. **Disclaimer of Warranties:** The Services are provided on an "as is" and "as available" basis, without warranties of any kind, either express or implied, including but not limited to warranties of merchantability, fitness for a particular purpose, or non-infringement. We do not warrant that the Services will be uninterrupted, error-free, secure, or free from viruses or other harmful components, or that any defects will be corrected.

8. **Limitation of Liability:** To the maximum extent permitted by applicable law, in no event shall we be liable for any direct, indirect, incidental, special, consequential, or punitive damages, including but not limited to loss of profits, data, use, or goodwill, arising out of or in connection with your access to, use of, or inability to use the Services, even if we have been advised of the possibility of such damages.

9. **Indemnification:** You agree to indemnify, defend, and hold harmless DocuSage, its affiliates, and their respective officers, directors, employees, and agents from and against any and all claims, liabilities, damages, losses,

or expenses, including reasonable attorneys' fees, arising out of or in connection with your access to or use of the Services, or your violation of these Terms of Service.

10. **Governing Law and Dispute Resolution:** These Terms of Service shall be governed by and construed in accordance with the laws of the jurisdiction in which DocuSage is located, without regard to its conflict of law provisions. Any disputes arising out of or in connection with these Terms of Service or the Services shall be resolved through good faith negotiations or, if necessary, by submitting the dispute to binding arbitration or litigation, as determined by the parties.

11. **Miscellaneous:** If any provision of these Terms of Service is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect. Our failure to exercise or enforce any right or provision of these Terms of Service shall not constitute a waiver of such right or provision. These Terms of Service, together with our Privacy Policy, constitute the entire agreement between you and DocuSage regarding the use of the Services and supersede any prior agreements, understandings, or representations, whether written or oral, relating to the subject matter hereof.

If you have any questions or concerns regarding these Terms of Service, please contact us at [www.docusagelegal.com].